



CLINICAL AND CARE GOVERNANCE COMMITTEE

ABERDEEN, 10 August 2022. Minute of Meeting of the CLINICAL AND CARE GOVERNANCE COMMITTEE. Present:- Councillor Christian Allard Chairperson; and Kim Cruttenden, Councillor Deena Tissera and John Tomlinson (as substitute for Luan Grugeon).

In attendance: Caroline Howarth, Lynn Morrison, Fraser Bell, Fiona Mitchelhill, Laura McDonald, Barbara Dunbar, Val Vertigans, Kevin Dawson, Stella Evans, Shona Omand-Smith, Stuart Lamberton and Mark Masson (Clerk) .

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

WELCOME AND APOLOGIES

1. The Chairperson welcomed everyone to the meeting.

Apologies for absence were intimated on behalf of Luan Grugeon and Claire Wilson.

The Committee resolved:-

to note John Tomlinson was substituting for Luan Grugeon.

DECLARATIONS OF INTEREST AND TRANSPARENCY STATEMENTS

2. Members were requested to intimate any declarations of interest or transparency statements in respect of the items on today's agenda, thereafter the following was intimated:-

Caroline Howarth advised that she had a connection in relation to item 4.6 (Sustainability of General Practices Interim Update), by virtue of her being an independent GP, however having applied the objective test, she did not consider that she had an interest and would not be withdrawing from the meeting.

MINUTE OF PREVIOUS MEETING OF 19 APRIL 2022, FOR APPROVAL

3. The Committee had before it the minute of its previous meeting of 19 April 2022, for approval.

The Committee resolved:-

to approve the minute.

CLINICAL AND CARE GOVERNANCE COMMITTEE

10 August 2022

BUSINESS PLANNER

4. The Committee had before it their Business Planner for consideration.

The Committee resolved:-

- (i) to note the reasons for the reporting delay in relation to item 5 (Operational Risk Register) and item 7 (Long Covid Update); and
- (ii) to otherwise note the planner.

CCG GROUP MONITORING REPORT - UPDATE - HSCP.22.061

5. The Committee had before it a report by Lynn Morrison and Michelle Grant which presented data and information to provide assurance that operational activities were being delivered and monitored effectively and that patients, staff and the public were being kept safe whilst receiving high quality service from Aberdeen City Health and Social Care Partnership (ACHSCP).

The report recommended:-

that the Committee note the contents of this report.

Lynn Morrison provided a comprehensive summary of the report.

In response to a question from Councillor Tissera, Lynn Morrison provided an update in relation to international recruitment and explaining that a draft workforce plan to address recruitment and retention would be submitted to a future meeting of the IJB.

In response to a question regarding vaccination auditing, Lynn Morrison and Fiona Mitchelhill advised that data information, shared learning themes and actions were considered via the CCG Group process including at weekly clinical risk meetings with assurance being provided or any key issues being highlighted to the Committee.

The Committee resolved:-

- (i) to note that a detailed update in relation to the Healthy Hoose service provision would be included within the report at the next meeting;
- (ii) to note that an update in relation to Pharmacy Information Governance, specifically regarding the remote hub-based team and draft action plan would be included within the report at the next meeting;
- (iii) to note that further details relating to NHS dental health provision, particularly around inequity (private treatment) concerns would be provided within the report at the next meeting;
- (iv) that further information on the dental equipment delays, including details on the position as it is today compared to last year and whether the gap would likely increase or not would be provided at the next meeting;

CLINICAL AND CARE GOVERNANCE COMMITTEE

10 August 2022

- (v) to note that a meeting to review the content of the current Group Monitoring Report, specifically to consider whether additional context around assurance was required, would be held to include the IJB Chair, the Chairs of the Risk, Audit and Performance and Clinical and Care Governance Committees, Caroline Howarth and Lynn Morrison; and
- (vi) to otherwise approve the recommendation.

CLINICAL RISK ASSURANCE - HSCP.22.056

6. The Committee had before it a report by Professor Nick Fluck which outlined the findings and learnings relating to clinical risk assurance and clarified the current position.

The report indicated that NHS Grampian (NHSG) was following an enterprise model where risk was effectively managed at every level in the organisation using a single established risk protocol.

The report advised (a) that the NHSG CRM Group (Clinical Risk Management Meeting) had oversight of a large portfolio of assurance information including the organisational risk register; (b) that it had input from all parts of the system including the three HSCPs; (c) that it meets weekly and reports to the Chief Executive Team (CET); (d) that it was sponsored jointly by the Medical and Nurse Directors and provided a quarterly report to the Clinical Governance Committee as well as a weekly update to the CET and the new Weekly System Decision Group; and (e) that from a risk specific point of view all new 'operational' and 'corporate services' risks were reviewed at the weekly NHSG System CRM meeting.

The report recommended:-

that the Committee –

- (a) note the enterprise model being used to manage risk; and
- (b) acknowledge the two example reports in the appendices to articulate clinical risk and assurance.

The Committee resolved:-

to approve the recommendations.

MENTAL HEALTH DELIVERY PLAN - ANNUAL REPORT (DECEMBER 2020 TO MARCH 2022) - HSCP.22.060

7. The Committee had before it an annual report by Kevin Dawson, Lead for Community Mental Health, Learning Disabilities, Drug and Alcohol Services which provided details of the work of Community Mental Health Services and sought to highlight progress on the implementation of the Aberdeen City Mental Health Delivery Plan 2020-2023.

CLINICAL AND CARE GOVERNANCE COMMITTEE

10 August 2022

The report recommended:-

that the Committee note the progress against the Implementation of the Mental Health Delivery Plan Actions set out in Appendix 2.

The Committee heard from Kevin Dawson who provided an overview of the key issues from the report, including the progress of the 15 key actions within the Mental Health Delivery Plan. He emphasised that every part of the mental health and wellbeing provision has had an increase in demand with approximately 25% on average since pre-covid.

The Committee resolved:-

to approve the recommendation.

MENTAL WELFARE COMMISSION - ALCOHOL ACQUIRED BRAIN DAMAGE - HSCP.22.058

8. The Committee had before it a report by Kevin Dawson, Lead for Community Mental Health, Learning Disabilities, Drug and Alcohol Services which provided an update on plans and progress to meet recommendations set out in the Mental Welfare Commission (MWC) Report.

The report recommended:-

that the Committee –

- (a) note the Action Plan being implemented by the Alcohol Services and partners to meet MWC recommendations; and
- (b) note that future progress on the Action Plan will be included in the consolidated annual CCCG report (that will update on a range of similar MWC Reports and local Action Plans).

The Committee heard from Kevin Dawson, who provided a summary of the report and confirmed that it was informed by service visits and contact with (a sample of) 50 people, from across Scotland, with alcohol related brain damage.

The Chair referred to the strategic advocacy plans intimating the importance that the rights of the person are protected.

The Committee resolved:-

to approve the recommendations.

ASP INSPECTION REPORT - HSCP.22.051

9. The Committee had before it a report by Val Vertigans, Lead Strategic Officer Adult Public Protection which outlined the findings of the recent Joint Inspection of Adult Support

CLINICAL AND CARE GOVERNANCE COMMITTEE

10 August 2022

and Protection (ASP) in Aberdeen, which was published on 21 June 2022 and the next steps.

The report recommended:-

that the Committee note the findings of the recent Joint Inspection of Adult Support and Protection in Aberdeen and the next steps.

The Committee heard Val Vertigans provide a summary of the report.

In response to a question from the Chairperson regarding priority areas which require improvement, namely 'the need for more adults at risk to access independent advocacy', Val advised that the Adult Protection Committee's Stakeholder Engagement Sub Committee would be scrutinising advocacy services and were to undertake a comprehensive strategic assessment in terms of their use to inform what improvements were required. She intimated that the number of people being referred to advocacy had increased, which was a positive sign.

The Committee resolved:-

to approve the recommendation.

ASP LEARNING REVIEWS - HSCP.22.052

10. The Committee had before it a report by Val Vertigans, Lead Strategic Officer, Adult Public Protection which provided details in relation to the new National Guidance for Adult Protection Committees on Undertaking Learning Reviews, and the steps being taken to embed this revised approach locally.

The report recommended:-

that the Committee note the new National Guidance for Adult Protection Committees on Undertaking Learning Reviews, and the steps being taken to embed this revised approach locally.

The Committee heard Val Vertigans provide a summary of the report, advising that (a) the new guidance was published on 25 May 2022 for the purpose of ensuring knowledge and learning was shared across the adult protection system to enable practice improvements locally and nationally; (b) that staff were involved in the Learning Review process; (c) that DCI Carron McKellar, chair of the Adult Protection Committee (CPC) Case Review Sub Committee (and also the CPC Learning Review Sub Committee), had been progressing work to ensure that local systems and processes align with the move towards learning reviews; and (d) that the governance of Learning Reviews and the whole process was through the Chief Officers Group and the APC.

Following questions from members, Val advised that the APC Sub Committee would evaluate the feedback from all staff and other relevant people involved in Learning

CLINICAL AND CARE GOVERNANCE COMMITTEE

10 August 2022

Reviews to inform their direction of travel and to ensure that all processes were being followed.

The Committee resolved:-

to approve the recommendation.

SUSTAINABILITY OF GENERAL PRACTICES INTERIM UPDATE - HSCP.22.053

11. The Committee had before it a report by Teresa Waugh, Primary Care Development Manager, Aberdeen City HSCP which provided an interim update and information to provide assurance that practice sustainability work was in progress across the city, outlining the associated reporting timescales.

The report provided details on the Grampian Wide/National Process, Aberdeen City Updated Process 2022, the expected timeline of the key milestones, Monitoring and Evaluation of Primary Care in Scotland and the consultation process.

The report recommended:-

that the Committee –

- (a) note the interim sustainability progress update and reporting timescales; and
- (b) agree a further report will be presented on 25 October 2022.

Caroline Howarth highlighted the key information from the report and following a question from Councillor Tissera, outlined the reasons why many GPs were seeking early retirement.

The Committee resolved:-

to approve the recommendations, noting that a further report would be presented to the next meeting on 4 November 2022 (rescheduled date).

ENHANCED SERVICES AND SEXUAL HEALTH - HSCP.22.059 (REPLACEMENT REPORT)

12. The Committee had before it a replacement report by Susie Downie, Interim Primary Care Lead ACHSCP which provided information in relation to new enhanced services which GP practices could sign up to.

The report advised (a) that the new enhanced services were either nationally or locally negotiated and form a part of a contract pack reviewed annually; (b) that they may be introduced at any point, subject to appropriateness and funding availability; and (c) that the enhanced services were optional and considered as additional to the core General Medical Services (GMS) that general practices were required to deliver.

CLINICAL AND CARE GOVERNANCE COMMITTEE

10 August 2022

The report recommended:-

that the Committee –

- (a) note the update and note the 5 additional practices signing up to long acting methods of contraception (LARC) enhanced services;
- (b) note the increase in enhanced services funding, approved by ACHSCP for Primary Care to progress funding approval for the above recommendation; and
- (c) note Sexual Health Services and Primary Care will continue to work together to improve patient flow and local practice access to LARC enhanced services.

Caroline Howarth provided an overview of the report.

It was acknowledged that awareness of the availability of sexual health enhanced services was important, particularly in terms of the Ukrainian and other refugees located within the city.

The Committee resolved:-

to approve the recommendations.

ITEMS WHERE ESCALATION TO IJB IS REQUIRED

13. The Committee considered whether any items required escalation to the IJB.

The Committee resolved:-

to note that there were no items requiring escalation.

- **COUNCILLOR CHRISTIAN ALLARD, Chairperson**